

# The Wellington College

## Academic Year 2024 - 2025



### Document Control

Title of Policy:	<b>Health and Safety Policy Statement</b>
Policy/Procedure Owner:	Ian Stone
Date Last Reviewed:	1 <sup>st</sup> February 2024
Ratified by:	William Jackson James Dahl Ed Wai

# Health and Safety Policy Statement

## Part 1: Health and Safety Policy Statement

The governors regard the promotion of health and safety at work to be of the utmost importance for all personnel that attend as pupils, work in and visit The Wellington College.

It is The Wellington College policy to ensure that every reasonable step be taken to prevent injury and ill-health to personnel by protecting individuals from hazards at work. This also includes pupils and visitors to The Wellington College whether it is for pursuance of their employment or other activities.

### Commitment

In accordance with section 2 of the Health and Safety at Work etc Act 1974 The Wellington College is committed to ensuring continual improvement and compliance with relevant legislation and other statutory requirements.

This is approached by:

- Assessing and controlling risk as part of the day-to-day management of The Wellington College activity where reasonable.
- Providing and maintaining safe, healthy and secure working conditions, training and instruction so that personnel are able to perform their various tasks safely and efficiently.
- Ensuring that a constant awareness with regard to health and safety at work is maintained in respect of all activities within The Wellington College and during out-of-college activities.
- Periodic review of the safety policy as The Wellington College activities and the associated risks change.
- Arrangements to ensure that personnel or their representatives are given every opportunity for consulting with management in promoting and developing safety measures to ensure the health and safety of everyone in the workplace.
- Ensuring appropriate provisions and resources are available to help ensure this policy is implemented throughout the work environment.

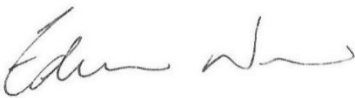
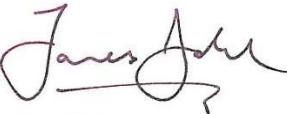

All personnel employed within The Wellington College have a legal obligation to co-operate in the operation of this policy by not interfering with or misusing equipment that has been provided in the interests of health and safety.

## Health and Safety Policy Statement

All employees within The Wellington College have a corresponding obligation to co-operate and comply with this policy so far as is reasonably practicable by:

- Complying with safety procedures, whether written or brought to their attention by other means for their own protection, protection of those under their supervision and others who may be affected by their actions.
- Reporting to the Group Estates Bursar and Health & Safety Department any incident that has led, or could have led, to damage or injury.
- Assisting in any investigation with regard to accidents, dangerous occurrences or near-misses.

In line with the safety organisation set out in part 2 (Arrangement Manual) of this policy, it is the responsibility of all line managers to ensure compliance with safety arrangements within their areas of responsibility. From time to time, safety arrangements are adopted for the control of risk and reflect the procedures that are to be followed within The Wellington College.

Name	Signature	Date
<b>Edwin Wai</b> Group Estates Bursar Responsible Person		<b>Date:</b> 12/02/2024
<b>James Dahl</b> The Master		<b>Date:</b> 15/03/2024
<b>William Jackson</b> Vice President and Chair of Governors		<b>Date:</b> 15/03/2024